

# CENTRAL HIGH SCHOOL

2022-2023

## STUDENT/PARENT HANDBOOK

September – 2022

Dear Students and Parents:

This booklet codifies many of the policies and procedures connected with Central High School. Please review this information closely and reach out for clarification if needed; the information is necessary for success at Central.

We believe that each student who attends Central is a responsible, mature young adult who understands, and is sensitive to, the need to function in a healthy, safe, academic environment. It is our fondest hope that everyone progresses well academically and demonstrates constructive citizenship at all times.

In order to continue the reality of Central being the finest high school in the country, each of us (staff, student, alumnus, and parent) must do their best to reach that goal. For a staff member, it means supporting students to learn to the highest potential possible; for a student it means coming to school every day on time prepared to work in a responsible manner; for an alumnus it means continuing to care and share with each new class the traditions which make Central unique; for a parent, it means taking the time to invest in your child's education. Central expects the absolute best from everybody at all times. It is crucial to understand this. The work is challenging and the effort must be greater and constant.

High schools are service institutions. We are here to educate and support students. Very simply put, that is our reason for existence.

In order to reach the quality of education to which we all aspire, everyone must make a personal commitment to obtain that goal. The process of responsible scholarship will translate into the product of sustained excellence in academics. Please remember whenever the weather becomes too hot or too cold, whenever there are transportation challenges, and whenever the inevitable setback occurs, that it is necessary to rededicate oneself to success.

If there are any questions, please do not hesitate to call or come in to see me, an assistant principal, counselor or other staff. Don't allow a minor issue to become a major problem. Best wishes for a wonderful year.

Katharine Davis, President  
Central High School

## **The Mission of Central High School**

As a college preparatory public school, Central High challenges students with rigorous academic programs to prepare them for the demands of higher education. Building upon the diversity in our school, we aim to prepare students to contribute and thrive in a heterogeneous world. We will enable students to develop problem solving skills, a life-long passion for learning, and aspirations to be thoughtful leaders of their generation.

The Central community (including students, parents, faculty, staff, alumni, and community partners) believes the following:

1. The diversity of our student body is a precious asset; the inclusion and engagement of all community members is essential to our collective success. --Our essential purpose is to foster the highest level of academic achievement for each student.
2. Students thrive when provided with the necessary intellectual and emotional support needed to meet the challenges of a total learning community. --Students learn best when their curiosity is stimulated, and they are encouraged to take intellectual risks.
3. The availability of robust and inclusive extra-curricular programs are essential to the positive overall experience of the school.
4. Service is critical to the development of students' character and sense of civic responsibility.
5. Central, as an institution, is committed to the same process of self-exploration that it cultivates in its students.
6. Central strives to build a cohesive, mutually supportive, academic community to serve as a model for the community at large.

### **The school's Profile of Graduates is:**

*What do we expect CHS graduates to know?*

As a result of their academic preparation, CHS graduates will ...

- Possess a broad and deep knowledge of the disciplines studied
- Have the ability to write or speak effectively
- Acquire a strong foundation in world language
- Understand technology and use it responsibly
- Know how to conduct/perform research and evaluate and credit resources
- Integrate and apply what they have learned across disciplines
- Understand that learning goes beyond the classroom

As individuals, CHS graduates will ...

- Celebrate their uniqueness and cherish their creativity
- Recognize personal strengths and limitations and know how to work with both
- Possess self-confidence and understand the importance of a balance between a healthy body and healthy mind
- Demonstrate the responsibility that comes with freedom

As members of society, CHS graduates will ...

- Value collaboration and know how to work with a group for a common goal
- Know how to resolve conflict through diplomacy
- Communicate effectively with others
- Appreciate the power and potential of a diverse population

*What do we expect CHS graduates to be able to do with what they know?*

- Pursue post-secondary education
- Use their education to improve their communities, country, and world
- Work to improve their own lives, the lives of others, and their community
- Be knowledgeable, flexible, and innovative enough to tackle the challenges of an ever-changing world
- Be passionate, life-long learners who will carry the traditions of Central well into the 21<sup>st</sup> century

### **GENERAL OPERATIONS**

School Telephone 215-400-3590 Fax: 215-400-3591  
 Website-centralhs.philasd.org

Administration	Ms. Katharine Davis, President Ms. Theresa Harrington, Asst. Principal Dr. Tracy Scott, Asst. Principal Ms. Aviva Snyder, Assistant Principal Mr. James T. Brooks IV, Asst. Principal
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Office Staff	TBD, Senior. Secretary Ms. Rochelle Flowers, Secretary Ms. Lynn Brown, Office Assistant Ms. Jackie Betof-Admissions
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Counseling Staff	Dr. Christine Soda - Lead Counselor
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Ms. Elana Chasan  
Ms. Robin Hart  
Ms. Autumn Sharp  
Ms. Jennifer Stern  
Ms. Heather Wardlaw

## Organization Committee

Mr. Benjamin Hover – English (SBTL)  
Ms. Rachel Rodriguez – World Language (SBTL)  
Mr. Jon Zak – Math (SBTL)  
Mr. Ben Blazer – The Arts (SBTL)  
Mr. Richard Drayton – Physical Education (SBTL)  
Mr. Boris Ovetsky – Science (SBTL)  
Ms. Lisa Sheldon-Matje – Social Studies (SBTL)  
Ms. Amanda Glenn – Assistant Roster Chair

Health Services      Ms. Leigh Anne Coakley, R.N.  
                                 Mr. Rodney Abary, R.N.  
                                 Jamie Lamb, R.N.

Cybrarian              Mr. John Lobron

IB Coordinator        Ms. Avi Snyder

Sp. Ed. Liaison        Dr. Olabimpe Abayomi-Ige

Class Sponsors	282 Class Sponsor	Ms. Ashley Zeserman
	283 Class Sponsor	Mr. Michael Horwits
	284 Class Sponsor	Ms. Michelle Thornton
	Freshmen Sponsor (285)	Mr. Robert Burns

Major Activities      Ms. Alina Whittle – Student Government/SA  
                                 Mr. Daniel Kannengieszer – Centralizer  
                                 Ms. Paola Gutierrez – Yearbook  
                                 Mr. Bevenour – Mirror

Building Engineer    Mr. Jonathan Hayes

Cafeteria Manager    Ms. Deana Gray-Williams

Alumni President     Mr. Neil Deegan

Archivist Mr. David Kahn

Home & School Ms. Leslie Medley - President

### **SCHOOL CALENDAR 2022-2023**

August 23, 2022 - First Day Back for Staff  
August 23-26, 2022 - Staff Only – Professional Development  
August 26, 2022 - New Students to Central-Half Day  
August 29 - First Day Back for Students (Day Starts at 8:00 AM -3:04 PM)  
September 5 - Labor Day – Schools Closed  
September 8 - Financial Aid Night @Central (In-Person event)  
September 16 - Full Day Professional Development (No School-Students)  
September 21 - Back to School Night – 5:30-7:30 PM  
September 26 - Rosh Hashanah - Schools Closed  
October 5 - Yom Kippur - Schools Closed  
October 7 - Professional Development Half Day - 3 Hour Early Dismissal  
October 10, 2022 Indigenous People Day - Schools Closed  
October 12-14 - Interim Reports  
October 12, 2022 - SAT/PSAT  
November 4 - Professional Development Half Day-3 Hour Early Dismissal  
November 8 - Election Day - Schools Closed  
November 11 - Veterans’ Day - Schools Closed  
November 15 - Term 1 Ends- Grades Due  
November 21 - Career Day  
November 22-23 - First Report Card Conferences Half Days 12:30-3:00 PM; Nov. 22 (Hours Eve. 5:30-7:30)  
November 23-24 Homecoming Activities TBA  
November 24-25 - Thanksgiving - Schools Closed  
December 2 - Full Day Professional Development (No School-Students)  
December 16 - Professional Development Half Day - 3 Hour Early Dismissal  
December 21-22 - Interim Reports  
December 26 -January 2, 2023 - School Closed – Winter Break  
January 3 - Full Day Professional Development- Schools Closed for Students  
January 16 - Schools Closed - MLK’s Birthday  
January 20 - Professional Development Half Day - 3 Hour Early Dismissal  
January 25 - Term 2 Ends- Grades Due  
February 2-3 - Second Report Card, Parent/Teacher Conferences 12:30-3:00 PM; Early Dismissal 12:02  
February 20 - Schools Closed - Presidents’ Day  
February 27- March 1 - Interim Reports  
March 3 - Professional Development Half Day - 3 Hour Early Dismissal

March (TBD) - Soph Hop - **284<sup>th</sup>**

March 24 - Term 3 Ends- Grades Due

March 30-31 - Third Report Card Conferences- Half Day

April (TBD) Junior Prom **283<sup>nd</sup>**

April 3 - April 7 - Spring Recess - Schools Closed

April 14 - Professional Development Half Day - 3 Hour Early Dismissal

April 21 - Eid-al-Fitr - Schools Closed

April/May (TBD) - College Infor. Night for Juniors@ Central

April/May TBA - IB Testing

May 5 - Professional Development Half Day - 3 Hour Early Dismissal

May 8-10 - Interim Reports

May 16 - Election Day (Tentative)- Schools Closed

May TBA- AP Testing

May (TBA) - Keystone Exams

May 19 - Professional Development Half Day - 3 Hour Early Dismissal

May 30 - Memorial Day - Schools Closed

June(TBD) - Senior Prom – **282<sup>nd</sup>** Class

June (TBD) **282<sup>nd</sup>** Class Comm. Practice

June 10-14 -**282<sup>nd</sup>** Class Commencement

June 13- Last Day for Students

June 14- Last Day for Staff

June 19 - Juneteenth Observance

\*Activities not listed in calendar- Multicultural Day, African American Student Union/AASU Showcase, API showcase, (possibly) Freshman Fun Day, TBD.

### **NOTIFICATION OF NON-DISCRIMINATION**

All courses, interscholastic sports programs, and extracurricular activities at Central High School are available to all students required by Title IX, Section 504, and Title VI. If there are prerequisites, they are based on ability and aptitude, not on sex, race, color, national origin, or any handicapping conditions. If you have an Individual Education Plan (IEP) or 504 accommodation plan, you may qualify for special services and instruction, and equipment modifications, so you can successfully complete an activity.

### **Lunch**

Each student will receive one lunch period each day. Due to the size of our school, lunches are scheduled from 1<sup>st</sup> through 7<sup>th</sup> period. Students with an early or a late lunch period can find an opportunity to snack during the day. Breakfast and/or lunch is provided free of charge for all students in the school cafeteria. **Students are not permitted to have food delivered to school, nor is any student permitted to leave the building during the school day to get lunch.** After

finishing lunch and cleaning up, students are permitted to go to tutoring with another student or teacher, study in the library, or remain in the lunchroom. We will begin the 2022-2023 school year with a **closed** campus, i.e.: no one will be allowed outside the building. This will change **only** if a desired and demonstrated level of **responsibility** is shown by **all** students.

Any student that has 7<sup>th</sup> period lunch must fill out a permission slip signed by their parent that will allow the student to leave before 3:04. This electronic permission slip will be distributed through Google Classroom. A student's parent/guardian must approve the early dismissal request before the student is permitted to leave during 7th period.

## **Academic Achievement**

Because of both the high academic standards of Central High School, and the selective nature of our student population, every pupil is expected to perform at his/her/their maximum potential.

Teachers have multiple opportunities to evaluate student progress using a variety of assessment strategies. All grades will be recorded in the district provided electronic grade book, Infinite Campus, the Student Information System.

## **Test Days**

Central's policy is to have no more than two tests on any given day. In order to prevent a student from being assigned large quizzes (quests) on non-test days, we ask teachers to refrain from assigning any quests or quizzes worth more than 25 points on days outside of their assigned testing days. The following is a schedule for the school year 2022-2023.

### **DEPARTMENT DAYS**

ART/MUSIC- Monday or Friday

ENGLISH- Monday & Thursday

WORLD LANGUAGE- Wednesday & Friday

MATH- Tuesday & Thursday

SCIENCE- Wednesday & Friday

SOCIAL STUDIES- Tuesday & Thursday

PHY/HEALTH ED During designated Health Days

\*Tests/Quests may only be scheduled on the student's assigned class day.

## **Homework**

Homework is an integral part of the student's educational program. While the amount of work assigned will vary among teachers and departments, it is essential that such assignments be completed and turned in on time. A regular check on the student's assignment will ensure continued success. Every student should assume they have homework in every subject each day. If a written

assignment is not given, the student should be reading the text or doing collateral work. The academic expectations at Central are high. It is a schoolwide expectation that every subject should be studied every day.

### **Student Assessment and the Evaluation of Student Progress/Achievement**

Teachers use multiple assessment procedures to assess students. These assessment methods include; classwork, homework, notebooks, quizzes, tests, laboratory work, projects, reports and research papers, portfolios, and midterm and final examinations. Teachers will inform students of their grading policy at the beginning of the school year. Work missed because of absence or lateness can lower academic marks. Each student should have at least one other student in each class to contact for assignments missed due to absence. It is the responsibility of the student to make arrangements with teachers to make-up missed work.

### **Midterm and Final Examinations**

Midterm and Final examinations are cumulative exams that will be administered to all Central students in all major subject areas via a special half-day schedule. The dates will be announced as they are developed. Separate communication will occur pertaining to both examination periods.

It will be Central's policy to make finals as late in the year as possible; however, if there is school scheduled after finals, **students must attend**. All students including seniors will have finals.

No student should have more than two examinations on a particular day. Failure to turn in student textbooks/school belongings will delay the final grade until requirements have been satisfied. If the student has lost his/her/their book he/she/they may pay for it before or pay on the day of the final. Students must attend all classes during the examination period, not just the ones which are eligible for testing.

No absences are permitted during the examination period. If a student has lunch on a given finals/midterms day, he/she/they need not attend that period but **MUST** attend Advisory. If an emergency occurs, the student must bring a note signed by a parent/guardian. If it is a medical emergency, the student must bring a note signed by the doctor on letterhead stationery. The student must see an Assistant Principal for approval to take a make-up examination.

If school is canceled due to inclement weather during an examination period everything remains the same. On the day that students return, the exams previously scheduled for the day(s) missed will be given. Canceled day(s) will simply move back the schedule.

### **Academic Integrity**

Students at Central are expected to exhibit honesty and integrity in all of their actions. Learning requires that students be responsible for their own work at all times. Cheating, plagiarism, inappropriate use of any technology (cell phones, internet, etc.), and other violations of the Academic Integrity Policy may result in



serious disciplinary consequences. Central’s complete academic integrity policy can be found under the Academic Integrity tab at [centralhs.philasd.org](http://centralhs.philasd.org).

### Academic Ineligibility

Academic eligibility is a prerequisite for participation in any extracurricular activity. Any student who has two failures or three grades of “D” or below will be considered as ineligible. This is calculated each report period. Eligibility to begin the school year is based on June’s cumulative report card grades. **However, this school year 2022-2023 all students will begin the school year with a clean slate. No student will begin the 2022-2023 school year on the academic ineligibility list.** Probation may be requested at a point halfway through the report period. This means that any student who is NOT academically eligible at the appropriate evaluation time will NOT be able to attend a significant social event such as a prom or participate in extracurricular activities, e.g., sports and clubs. If probation is granted the student will be eligible for the remainder of the report period.

Since the primary mission of the school is academic achievement, it may be necessary for the student to concentrate solely on academics for the remainder of a report or/and the next report period. The entire intent of this policy is to maximize the time spent in the classroom so as to receive the greatest possible quantity and quality of instruction. Performance is the key ingredient in a student’s progress, and the student cannot perform if he/she/they is not present. Again, it is not our intention to punish; rather it is our hope that clear consequences will help to motivate every student and family into positive behaviors.

### Graduation Requirements

All Central High School students must complete 5 required major subjects and 1 elective subject for a total of 6 credits each year. Physical and Health Education total 5 periods a week, except in unusual circumstances, therefore, every student will be rostered to thirty (30) periods of classes, plus 5 periods of lunch weekly. We have no study periods. The School District of Philadelphia has mandated that the number of credits needed to graduate is 23.5. **All classes (282-285) now require an interdisciplinary/service learning project to be successfully completed prior to graduation.** All students are also required to pass the Keystone Exams.

**Mandated sequential courses include:**

<u>9th Grade</u>	<u>10th Grade</u>	<u>11th Grade</u>	<u>12th Grade</u>
English 1	English 2	English 3	English 4
World History	African American	American Hist.	Social Sci.
Algebra I	Geometry	Algebra 2	4 <sup>th</sup> M/Sci
Biology	Physics	Chemistry	Elective
Language I	Language 2	PE/Health	Elective
Music/Art/PE	Elective	Elective	Elective
Com. Service	Com. Service	Com. Service	Com. Service

## **Course Selection**

### **The Process of Choosing Courses:**

Department leader teachers will explain the courses that will be offered the following year during assembly programs each January (of the preceding year) to all 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> grade students. A copy of the Subject Selection Guide will be available on-line at <https://centralhs.philasd.org/> which describes all courses and prerequisites. Parents/guardians and students should discuss the subjects offered, courses previously taken, grades earned, goals of the student, and graduation requirements. Please feel free to discuss course selections with the department leadership and/or the Roster Department.

Placement into honors, AP and IB courses no longer require entrance exams. Students will have the ability to take advanced classes (honors, AP and IB) by meeting the final “B or Better Rule”, which states that students must earn a cumulative, annual grade of a “B or Better” in the relevant subject group. They must also fulfill all required prerequisites (ex. Precalculus completed to take calculus). Student grades will be revisited at the end of the school year as we are only looking at final grades not individual quarter grades (a “C” during a quarter will not prevent you from taking an upper-level course).

Elective capacities will be determined based on student interest, teacher availability and the ability to fill required courses for graduation. Priority will be given based on year-level when filling electives. Computer generated lists will be used when qualified students outweigh elective space.

Rosters will be assembled throughout the summer and will be available on-line a few days before school begins. They will also be distributed to students on the first day of school.

## **Roster Changes/Corrections**

During the second week of school, students will be given an opportunity to request a roster correction. The roster office will review all applications and changes will be made, if feasible and appropriate. Changes will not occur for lunch periods or teacher selection. Roster changes can be requested via a Google Form, which will be provided by the Roster Office on the first day of school. Students will receive an official response to their Google Form submission within 7-days. All inquiries for the roster office should be emailed to Ms. Snyder at [ahockfield@philasd.org](mailto:ahockfield@philasd.org).

## **Tutoring**

Tutoring is available from teachers, fellow students, various clubs, or provided by individual academic departments. Your teacher is the first point of contact when there is difficulty. Don't allow a minor problem to grow and become significant. When in doubt, ask! Your counselor can guide you as well.

## **Summer School/Summer Programs**

If a student fails a course during the academic year, credit can be obtained for that course by passing it in an **approved** summer school. There are three approved summer school methods: 1) School District in-person summer school (free), summer-online recovery via Educere (\$195 per course), and online credit recovery taken during the subsequent school year via Edgenuity (free). Both the failing grade and the summer school mark are recorded on the student transcript. For ranking purposes a grade of 60 is utilized.

### **International Baccalaureate Program**

Our IB Diploma Program began in September 2005. It is a two-year program designed for highly motivated students in the junior and senior years. The program has earned a reputation, worldwide, for student-centered curriculum and rigorous assessment. Diploma holders often have access to the world's leading universities. International Baccalaureate students are required to take courses in 5-6 disciplines: Literature, Mathematics, Foreign Language, Individuals and Society, Science and/or the Arts. Central High School offers the largest IB course catalog in the state of Pennsylvania (22 courses) and exceeds the International testing Average.

Interested students will apply to the IB Program in the winter of sophomore year. Acceptances are determined via the "B or better rule" and expressed interest.

The School District of Philadelphia has subsidized the cost of IB examinations, which cost \$168.00 per exam. IB courses will receive advanced credit in the year in which the exam is taken. In other years IB courses receive honors credit. Questions may be addressed to Ms. A. Snyder, Program Coordinator (email: [ahockfield@philasd.org](mailto:ahockfield@philasd.org)).

### **Advanced Placement (AP) Program**

Advanced Placement is the curriculum administered under the auspices of the College Board. These courses prepare a student to take the Advanced Placement Examination in a particular subject area in May of each school year. Success in this examination process may generate college course credit. Students in AP courses who do not take the May examination receive Honors credit.

For the past few years, the School District of Philadelphia has subsidized the cost of AP/IB examinations. If this is the case this year, it is a tremendous benefit to students; however, regardless, all students taking an AP course must take the examination in that course. If the School District does not absorb the cost of the examination, the cost is approximately \$90.00. As of the printing of this booklet, a final determination for payment has not been made.

Students who take Advanced Placement/IB examinations in April and May are excused from classes **only** on these day(s). The student is expected in class on all other days.

## **Barnwell Honors**

There are three Barnwell Honor Pins - Enamel, Silver and Gold. Students who earn Barnwell Honors after the 9th grade first earn an Enamel Pin. If they earn it a second time they receive a Silver Pin, and if a third time merits, (10th, 11th and 12th grades), a Gold Pin is awarded at graduation. To earn Barnwell Honors students must have all A's and B's in major subjects. Behavior, punctuality, attendance and character must also be exemplary. Barnwell Honors is the highest achievement a student can earn at Central.

## **Barnwell Chapter of the National Honors of Society of Central H.S.**

The Barnwell Chapter of the National Honor Society of Central High School is a duly chartered and affiliated chapter of this prestigious national organization. Membership is open to those 11th grade students who meet the required standards in scholarship, service, leadership, and character. Standards for selection are established by the national office of the National Honor Society (NHS) and have been revised to meet our local chapter needs. Students are selected to be members by a five-member Faculty Council, appointed by the President. It may bestow this honor upon qualified students on behalf of the faculty of our school each year.

Students in the 11th and 12th grades are eligible for membership. For the scholarship criterion, a student must have a weighted, cumulative average of at least 100, with all A's and B's. A history of leadership experiences and participation in school or community service is required. Posted criteria for attendance and punctuality must also be met.

## **Community Service and Service Learning**

Central is now in its twenty-fourth year of a mandatory community service program. There are two major reasons for this initiative. First and foremost, it is the right thing to do. Our students have the greatest gift in the world, a good mind. With this gift comes the responsibility to make the world a better place. Central has always had the obligation to present the best possible educational program. Part of that mandate should be to prepare students to assume leadership roles in the community. It is our position that by going beyond the classroom in our expectations for students, they will be able to develop necessary skills and exhibit positive behaviors as well as gain academic credit and a post-high school advantage.

### **Guidelines**

1. All 30 hours must be done at **one** location of service. **Freshman** can perform service in up to 2 locations; i.e. Central Shadowing and Jeanes Hospital.
2. You **must** print and have the authorization form filled out by you and signed by your supervisor at the place of service and given to your class sponsor. Your sponsor will provide you with the date this form is due.

3. If you are able to obtain all 30 hours in school or for school clubs/activities, there is a separate form to fill out.
  - a. Walks done with the school can only earn you up to 4 hours.
  - b. Freshman can earn up to 6 hours through shadowing.
4. Community Service is now worth a half credit. Therefore, in addition to completing the required number of hours at a qualified place of service, students must also write an essay.
  - a. Must be at least 3 paragraphs.
  - b. Must include summary of service, how it benefited the community and what they learned from the service
5. All letters of service must be emailed directly from the organization to class sponsors. (If the organization will only give you a paper copy, you must scan and upload that letter, which **must** be on the letterhead of the organization, to your Google Classroom account.)
6. All essays must be submitted via Google Classroom (code and instructions will be given at your fall assembly and in a follow-up email).

*What qualifies as a community service activity?*

- Students cannot be paid for the work.
- Service **may not** be performed for family members or for profit-making organizations.
- Community Service must be completed at a **non-profit** organization. Students should ask the organization or business if it is non-profit prior to performing activities. The term “non-profit” does not relate to whether or not the student is paid for the activities performed, **rather it refers to the structure of the business**. As a general rule, activities performed at libraries, schools, Meals on Wheels, hospices, Habitat for Humanity and faith-based organizations are acceptable. Please keep in mind that hair salons, doctors’ offices, physical therapy facilities and most daycare centers are FOR PROFIT businesses and therefore unacceptable, even if you volunteer.
- Membership in a service club at school or organization does not constitute service; however, if the club performs service activities in the community or school beyond club meeting times, this can be counted as service.
- Service may NOT be performed during the school day.
- Service performed at faith-based organizations such as churches, synagogues or mosques will be counted towards the community service requirement as long as the activities are **not** religious in nature. For example, activities performed at an after school program housed in a church will count, but assisting in a worship service or Bible Study does not count.
- Campaigning for a particular political party does **not** count towards community service hours. Non-partisan organizations like The Committee for Seventy counts.

Popular Sites/Locations for service:

- Local Hospitals/Nursing Homes (verified volunteer programs – these are the only non-profit institutions allowed to give service) The Central website lists community service suggestions for local hospitals addresses/contact info.
- Local Libraries
- Local Schools (tutoring programs, etc) – not daycares unless daycare is an **non-profit organization**
- Animal Shelters
- Thrift Stores run by Nonprofits
- Chartered Community Organizations (certain recreation leagues, community programs, athletic leagues are actual non-profit recognized organizations and can be used for service)
- Recycling Club
- Orientation Leaders
- Teacher Aides (this type of service must be approved by **class** sponsor)
- Tutoring at Central must be organized through National Honor Society, Writing Center or via the **School Based Teacher Leader (SBTL)**.
- [volunteer.phila.gov/](http://volunteer.phila.gov/)
- <http://www.volunteermatch.org/>
- <http://www.dosomething.org/>
- Local and National museums in the area (Constitution Center specifically)

GRADING: The Community Service grade is Pass/Fail. Pass is a 90 (Infinite Campus number grades just reflect completion of requirements and do not reflect the number on the report card.) A failing grade is a 60.

#### ACADEMIC INTEGRITY FOR COMMUNITY SERVICE HOURS:

Disciplinary action will occur for any student who has submitted forged or false documentation for community service. The student will not receive academic credit for the service and the matter will be handled in a manner consistent with School District of Philadelphia guidelines and Central High School's Academic Integrity Policy. HOURS WILL BE VERIFIED. IF YOU HAVE ANY QUESTIONS, PLEASE SEE YOUR CLASS SPONSOR.

#### **BARNWELL LIBRARY**

Library hours will be determined pending staffing availability. The library is a place for reading, quiet study, accessing the Internet and doing research. It is not a place for socialization and is not a lunchroom. Loud talking and eating are not permitted in the Barnwell Library.

Books can be borrowed for two weeks. A monetary fine is assessed for late returns. The library is the academic hub of the school. Research, reading, and

reflection are encouraged. The rules of the library must be followed. Any student not following the rules may lose library privileges.

### SCHOOL COUNSELING

There are six school counselors who support students in the following domains: academic, career, and social-emotional development. Each of the six school counselors are responsible for a particular group of students in grades 9 through 12 based on the students' last names.

Students' Last Name:	School Counselor Information:
A to Co	Ms. Sharp <a href="mailto:asharp@philasd.org">asharp@philasd.org</a>
Cr to Ha	Ms. Chasan <a href="mailto:erchasan@philasd.org">erchasan@philasd.org</a>
He to Lim	Dr. Soda <a href="mailto:csoda@philasd.org">csoda@philasd.org</a>
Lin to Pa	Ms. Hart <a href="mailto:rrhart@philasd.org">rrhart@philasd.org</a>
Pe to Ta	Ms. Stern <a href="mailto:jestern@philasd.org">jestern@philasd.org</a>
Te to Z	Ms. Wardlaw <a href="mailto:hwardlaw@philasd.org">hwardlaw@philasd.org</a>

Students can email their assigned school counselor to schedule an appointment or come to the counseling office (Room 134) during their lunch period. In an emergency situation, students may obtain a pass from a teacher to see their school counselor.

School counselors are available for assistance in the following areas:

- Academic, Emotional, and Social Support e.g. credit profile audits, friendship mediation
- Post Secondary Exploration and Planning e.g. career path identification
- Referrals to behavioral health resources i.e. Intensive Behavioral Health Services through Cohmar
- Referrals to community supports e.g. youth homeless shelters
- Consultation and collaboration with all school stakeholders

## College

### **Scholarship Qualifying Test (PSAT/ NMSQT)**

October 12, 2022

10th and 11th Grade students

Special Schedule

Cost -TBD per student (subject to change)

### **PSAT 8/9**

October 12, 2022

9th Grade students

### **SAT School-Day**

October 12, 2022

12th Grade students

The PSAT and SAT have been developed to test verbal skills and mathematical ability. The best preparation for the verbal and writing sections of the PSAT and SAT is a good literature background as well as writing as extensively as possible. Purchase books as gifts and encourage your child to use the library.

The mathematics in the PSAT is covered in the Algebra and Geometry courses which are required at Central.

We require all 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> grade students to take the PSAT. It is given at Central. This is the qualifying examination for National Merit Scholarship and other National Recognition programs

## **College Planning Resources**

### **Step Up to College Guide**

- <https://philadelphiafutures.org/step-up-to-college/>

### **College Board's Education Planner**

- <http://www.educationplanner.org/>

## **Scholarship and Financial Aid Search**

Students and parents seeking financial aid are urged to start their search as early as possible and to use the sources that are available to them at no cost. Information concerning state and federal programs of student financial aid are available through the school counselors at Central, financial aid officers at the post secondary school of the student's choice, and the Pennsylvania Higher Education Assistance Agency (PHEAA). This information is free. In addition, toll free telephone lines enable students and parents to call PHEAA to learn more about the application procedures for PHEAA-administered programs. Information is also available through links on Central's website. Questions regarding scholarship and



financial aid information should be directed to your school counselor.

### **Military and Service Academies**

Students who are interested in exploring the military and the service academies can find useful information at [www.todaysmilitary.com](http://www.todaysmilitary.com)

### **Career and Technical Education**

Career Ready PA provides students and families will information related to career and technical programs

[www.education.pa.gov/K-12/CareerReadyPA/Pages/default.aspx](http://www.education.pa.gov/K-12/CareerReadyPA/Pages/default.aspx)

### **Graduation**

Graduation for Class 282 will be held in June 2023. The graduation window is June 10-14, 2023. Information about graduation and the number of tickets each student will receive will be provided to you by your class sponsor during the school year.

### **Honors, Prizes and Awards**

#### Sources of Information

Please review the Barnwell Handbook for a list of prizes, awards and scholarships presented at graduation. A number of other opportunities are available and are included on the school website.

The degree given by Central High School is recommended for those graduates who have not failed a major subject above the 9th Grade and who have maintained a total average of at least 90. To be eligible for a degree the student must attend Central for a minimum of three years. Students who opt to attend college after 11<sup>th</sup> grade forfeit the right to a degree and to graduation awards. The diploma given by Central High School is recommended for those graduates who have not fulfilled the requirements for the degree but have completed all other requirements for graduation.

### **INCLEMENT WEATHER**

Again this winter, there will be radio and television announcements of school closings or late arrivals due to inclement weather. Schools throughout the Philadelphia area will be announced as “ALL PHILADELPHIA PUBLIC SCHOOLS ARE “OPEN”, “CLOSED” or “TWO HOUR DELAY (10:00 AM)”. No specific Philadelphia public school names or numbers will be announced. If all Philadelphia Public Schools are open, Central is open. Please don't call the school. If days are missed for inclement weather, the School District will decide if and when the days are to be made up.

### **ADVISORY POLICY**

At Central High School, all students participate in a morning advisory

period. The homeroom teacher, their advisor, oversees this period. Advisory occurs from 8:00 AM to 8:53 AM daily. At times, there will be assemblies or specialized programming during advisory periods. These instances will be communicated during the morning announcements and can be found on the Central calendar on the school website.

In mid-September, we will transition from a closed advisory model to a hybrid advisory model. Hybrid advisory means there are days of the week when advisory is closed and days of the week with advisory is open. During hybrid advisory, students may use this time to receive tutoring or work collaboratively on projects. Open advisory is never a time to walk around the school or sit in a hallway/stairwell. Students must be in a **classroom**, the **library**, the **cafeteria**, or the **auditorium**. All hallways and staircases must be clear as well as any alcove.

On days when there is open advisory, all students are required to report to their homerooms from 8:00 - 8:15am. Advisors will take attendance before releasing students for open advisory at 8:16am. **Not attending advisory will result in a class-cut being recorded in Infinite Campus.** Class cuts will factor into eligibility to attend school activities and events such as school-dances and spirit events.

<b>1st-3rd Cuts</b>	Students will be reminded that they are expected to attend advisory daily. Teacher will contact the Parent and log cut in SIS after a third warning.
<b>4th Cut</b>	Parent Conference will be scheduled with the Assistant Principal and School Counselor to determine how we can support the student.
<b>5th Cut</b>	Detentions will be issues

**ATTENDANCE POLICY**

Given the degree of difficulty of the curricular expectations that we have at Central High School, it is crucial that each student maximize the time spent in the classroom. Time missed due to absence or lateness is a loss of valuable instruction. The continuity of the instructional program is disrupted for both the student and for the remainder of the class if attendance is sporadic. The benefit of consistent, regular, sequential instruction is lost and cannot be made up - even with extensive tutoring. Our experience has shown that the students who experience the greatest degree of difficulty are those with the poorest attendance and punctuality records. Very simply, students need to be in school and parents must monitor that attendance. To that end, we also strongly recommend that all regular medical, mental health and dental appointments be made during non-school hours. It is also important to realize that college visits should be made during summer or vacation time and should not take away from school time. However, students in 11th and 12th grade will be granted up-to 2 day(s) to visit colleges. This can only be done

through your Junior and/or Senior class sponsor. A college visit form must be filled out **PRIOR** to a visit. This form should also be signed by someone at the college, i.e. admissions officer or tour guide to verify students attendance.

In an effort to ensure that you are informed, a telephone robot system calls the homes of students who were absent or tardy. These calls are placed between the hours of 5 p.m. and 9 p.m. This system is used to inform parents of important meetings and programs being held at school. **Please register at [signup.philasd.org](http://signup.philasd.org)**. We must have accurate student phone numbers for parents to receive this valuable information. Proper attendance is a prerequisite for all academic recognition as well as eligibility for extracurricular activities.

When a student arrives at school late from a medical appointment he/she/they must have a note from a physician/dentist on letterhead. The student must arrive prior to 11:30 to be marked present. Upon arrival they must report to the main office and alert a secretary.

1. The first time a student has more than 10 latenesses or absences in a marking period he/she/they will receive a warning from the Climate and Culture Office.
2. If a student has more than 10 unexcused latenesses or absences for a second time, they will be added to the attendance list and will be ineligible to participate in social activities. If the student was inadvertently sold a ticket, they will be refunded.
3. Students who have more than 40 combined latenesses or absences in the school year will lose the privilege of participating in all social events such as the prom and/or various academic honor awards including Barnwell.
4. The parent **must** provide an absence note on the day of the student's return to school to the advisor. The note should be signed by a parent or guardian listing the student's name, advisory number, date(s) of absence(s) and reason for the absence. This note should be handed into the student's advisor upon their return to school. If a student is out for an extended period of time (more than 5 days) please notify the student's advisor, counselor or the school nurses.
5. Family vacations or trips (inside and outside of the United States) are not excused absences. They will be recorded as unexcused.
6. Students who are on the attendance list may come to the Climate and Culture Office halfway through the quarter and apply to be removed from the list. Students who do not have more than (4) absences/latenesses halfway through the quarter will be removed from the list after they apply and have paid their scan fees.

## Excused Absences

Written or electronic excuse notes must be given to the student's advisor within three (3) days upon the student's return to school. If the note is not submitted to the school within the required time frame, the day(s) may not be excused. For absences that do not total three (3) consecutive days, parents may submit a written excuse note stating the reason for the absence. All absences resulting in a total of three or more consecutive days due to illness will require a written excuse note by a licensed healthcare provider. When a student has been absent, excused with a parent note, totaling eight (8) days (cumulative), all subsequent absences may require a written excuse note from a licensed healthcare provider. Written excuse notes must include a valid telephone number or other means of contact for verification purposes.

Upon written request by a person in parental relation, a student may be excused during school hours for the purpose of obtaining professional health care or therapy service **only if the following requirements are met:**

- The health or therapeutic services are to be rendered by licensed practitioners;
- It is not practical or possible for the student to receive the services outside of school hours; and
- The time of necessary absence from school involves a minimum of interference with the student's regular program of studies.

Illness, including if a student is dismissed by designated District staff during school hours for health-related reasons.

1. Quarantine
2. Recovery from accident
3. Required court appearance
4. Death in family
5. Educational trip/tour ( College Visit Form must be completed)

## CUTTING POLICY

It is a schoolwide expectation that students are in class, on-time everyday. These are the following expectations:

- Unexcused absences from class are considered cutting. Cutting is a behavioral infraction that is recorded in Infinite Campus.

- All students have 3-minutes to transition between classes. Students that are more than 10-minutes late after the 2nd bell are considered cutting.
- Students are not permitted to make up any classwork that occurs during a class cut.
- After two cuts, students will meet with the Climate Manager to review school district attendance policy.
- After three cuts, students will serve detention with the Climate Manager in room 141 after school.
- If the behavior continues, students will be placed on a 30 day daily report.
- In order for a student to come off of daily reports. They must agree to meet weekly with an administrator to determine compliance.

### **SCANNING IN/LATENESS POLICY**

The school day at Central High School begins at 8:00 A.M. 282 students must enter the building via the main entrance. 283, 284 and 285 enter using the first set of patio doors between the gym and the auditorium and scan their ID card. It is mandatory that every student in the building scan their own IDs or manually enter their own codes into the computer system. Students who do not adhere to this policy and/or have others scan in for them, will have disciplinary action against both students. Students will be marked late if they do not follow these directions. Situations involving inclement weather, emergencies or special schedules, will adjust the time of lateness. If a student has any long term extenuating circumstances that would prevent them from arriving to school on time a parent conference with an Assistant Principal and the Climate and Culture Manager is required. Specific documented evidence to support their reason for an agreement must be provided by the family. Any lateness agreements developed will start at the time the agreement is made and does include any past lateness incurred.

### **EARLY DISMISSALS**

At the high school level early dismissals should be for EMERGENCY medical/dental reasons only. If this need should arise, your child MUST complete Early Dismissal Form.

This form must be completed by the parent/guardian requesting the exact time of the early dismissal, have a phone number to reach the parent/guardian to confirm this information, and be signed by the parent/guardian. Your child must bring the parent/guardian letter to the main office before the end of the advisory period. The office will call you to confirm the early dismissal. Please note a student must remain in the building until the end of third period to be marked “present” (dismissed no earlier than 11:20). **If a student submits a forged early dismissal form there will be disciplinary consequences.**

No early dismissals will be honored by phone calls or emails – NO EXCEPTION! No early dismissals will be honored prior to any major events such as proms, class trips, or prior to a holiday unless the request is made by a medical

professional on letterhead stationery.

Students may not have more than **3** early dismissals in a quarter unless previous authorization is obtained. The first time a student has more than 3 early dismissals in a quarter he/she/they will receive a warning from the Climate and Culture office. If a student has more than 3 early dismissals in another quarter he/she/they will be added to the revoked privileges list. If a student has an extenuating circumstance that requires them to have more than 3 early dismissals per quarter they must speak to an administrator and provide documentation.

Students are to be in school every day for the entire day. An emergency situation can only be dealt with by an administrator. This is without debate and all inclusive. College fairs always have alternative late afternoon or evening hours to accommodate our students. Job interviews are to be scheduled after school. According to state law, persons between the ages of 5 and 18 years are required to attend school as a primary activity.

### **STUDENT CLIMATE**

Discipline procedures are included in the School District's Code of Conduct found at <https://www.philasd.org/studentrights/>. Basic common sense prevails. If you think something is not acceptable in a cooperative community, it probably is not. As a basic rule, violation of school policies are addressed through school based remediation strategies. Violations of the law are addressed through the police and the legal system of Philadelphia. Disciplinary consequences such as detention, in school suspension, out of school suspension, parental conference, and revoking of privileges can be used depending on the severity of the infraction. Students who skip a detention will face more disciplinary action including, but not limited to, school suspension and revoking of privileges. Keep in mind that a student may have their privileges revoked for one major infraction or for repeated infractions. Privileges may be revoked for **30 school days**, or **indefinitely**.

There is a zero tolerance policy for any student who endangers others, or who possesses or distributes controlled substances such as alcohol or drugs. Act 26 is also applicable regarding expulsion from school for carrying weapons. Consumption or possession of any controlled substance, alcohol or narcotic, either in school or at any school event, is **NOT PERMITTED**. Any violation of this will result in school discipline as per the district's code of conduct and Philadelphia Police intervention. Additionally, any possession of a weapon for any reason is a crime and will be dealt with accordingly. **SCHOOL DISTRICT POLICY CONCERNING ACT 26 WILL BE FOLLOWED, I.E., ARREST AND RECOMMENDATION FOR EXPULSION AS PER STUDENT CODE OF CONDUCT. Additionally, any student that returns to Central following an expulsion hearing will lose their privileges for one calendar year from the date of the infraction. This applies to ALL school events including graduation.**

Students are also to understand that Central is a diverse, inclusive and

equitable environment. There is zero tolerance for any words or actions that are degrading to anyone else's age, race, gender, culture, religion, or sexual orientation. The healthy exchange of thoughts and opinions leads to learning. We expect tolerance and understanding at all times. Students who cannot function without the sensitivity and civility necessary to prosper at Central will be subject to immediate and significant disciplinary intervention.

Morally, it assumes that all people at Central will treat each other with civility and courtesy in every interaction inside the school or at an out of school activity. Discriminatory or prejudicial behavior is not part of the expected actions of a Central High School student. Foul/obscene language is not to be used in any place or in any interaction. Simply, always treat yourselves and others with dignity and respect.

**DRUGS/DRUG PARAPHERNALIA**

Students involved in the distribution of alcohol and/or drugs Students who are found to be sharing or selling alcohol or drugs including drugs in edible form. Students that violate district policy may receive an Alternative Education Assignment with Expulsion Referral.

Students that are found using drugs on school property will be referred to the Diversion Program and to the Department of Human Services for social service referrals and additional support.

**METAL DETECTORS**

The School District has a policy of placing metal detectors in all high schools for student safety. Two entrances (Olney Ave. & Ogontz Ave.) are available to scan in at the start of the day. All students must ~~then~~ go through the detector. Glass bottles and metal utensils (forks, spoons) are not permitted in school. Possession of weapons, i.e. guns, knives, mace, is an arrestable offense and the student will be recommended for expulsion.

**TRANSIT SAFETY**

There are always concerns about traveling to/from school. Students and parents must report any unacceptable incidents which occur in transit immediately to the School Climate and Culture Office and to the Philadelphia Police. Any Central student who commits an offense is subject to disciplinary intervention including dismissal from Central.

**SOCIAL EVENTS/PROM**

The students and class sponsors work very hard every year to plan a series of social events, including the Soph Hop and the Junior and Senior Proms. The students arrive to have an evening filled with fun and pleasant memories. We

encourage you to speak to your child about proper behavior and safety. Know the types, times, and locations of all events your child will be attending. Please help us keep the students of Central High School, your children, safe and healthy. Students and their dates must be **ELIGIBLE** to attend all social events. This means that students cannot be on any of the following three lists: Academic, Attendance or Revoked Privileges. Students who do attend social events are expected to comply with all school regulations as well as obey the law. Students must be in attendance the day of a social event such as a prom or dance. Students found under the influence of a controlled substance are subject to arrest, subsequent denial of all privileges, and dismissal from Central. Additionally, any student that attends an event without permission will face serious disciplinary action and pay any fee associated with the event.

### **CLASS DUES**

Classes are organized with a commitment and expectation that each student pays class dues. Class dues begin in 10<sup>th</sup> grade. An annotated explanation of the dues structure is given to the student to bring home.

### **DRESS CODE**

Central High School's dress code is conducive to a professional learning environment and was created with input from all stakeholders including students.

**Students of all genders/gender identities are required to adhere to the dress code during the entire school year:**

1. Clothing that demeans or degrades another, suggests sexual activity, or refers to violence, alcohol, drugs, or tobacco is not permitted;
2. All undergarments must be covered at all times.
3. Bottoms (pants, shorts, skirts) may not be worn below the waistline.
  - Opaque tights worn as pants are permitted.
  - Excessively ripped pants should have leggings under them.
4. All students must wear tops that completely cover the midriff, sides and back;
  - Clothing made of fishnet or transparent (see-through) are not permitted
5. Shorts, skirts, and dresses must be mid-thigh length.



6. Clothing may not have plunging fronts or backs, be made from transparent material, or have side or front cut outs.

7. Hats, caps and hoods cannot be worn in school. Religious head coverings and head scarves are permitted.

8. Sunglasses may not be worn.

- Unless medically necessary and approved by the Central Nursing department.

9. Students must wear substantial footwear at all times. This is particularly relevant for any student taking a science lab or physical education class.

\* Please direct any questions about the dress code to a CHS administrator.

### **Students driving to school**

Students are permitted to drive to school. Juniors and Seniors have the privilege to park in the parking lot during school hours. However there are only 100 spots for Juniors and Seniors to park. To do so students must see Mr. Johnson for a parking permit. This permit must be prominently displayed at all times. Note, however, that there is no permission given to utilize that car during the school day. Other students may park adjacent to school property (along Ogontz and Olney Avenues), or other residential neighborhood parking areas. Central High School and/or The School District of Philadelphia are **not** liable for any damage/theft involving an automobile on our property.

### **Auditorium Procedures**

All students must sit in their advisory section upon arrival for assemblies. Important information is presented to classes during assemblies. Therefore, it is critical that all students listen carefully to whomever is speaking. To that end, it is prohibited to do homework, use a cellphone, or eat/drink during assemblies.

Keep in mind that assemblies are announced in the daily bulletin and are posted on the school calendar at [centralhigh.net](http://centralhigh.net); you are responsible to know ahead of time and make any adjustments for the auditorium time since you are not allowed to do work during assemblies.

Student's eating in the auditorium during lunches are required to clean up after themselves and use the numerous trash receptacles provided. Students are prohibited from defacing auditorium seating while utilizing the auditorium space.

### **Internet Access**

Central High School has made a substantial investment of time and resources to provide students and staff access to the technology that will be a

fundamental component of the workplace in the 21st century. Alumni and friends of Central High School have contributed time, resources and finances toward that end. As well, the school district has made all schools a one to one school district by providing all students with a computer.

We provide access for faculty and students to the internet and the global exchange of information that connection allows. Each student/family will be asked to provide a home computer address so that contact may be maintained. Our added capabilities include:

- A Central High School Home Page (Address: **centralhs.philasd.org**) with updated information about the school.
- Access to the internet by means of fully networked computer labs.
- Connection of the Barnwell Library and its resources to the computer labs, as well as other designated sites within the building.
- Student and staff access via computers in the Barnwell Library and in all classrooms. When designated rooms are used for classes or other regular activity, they may be utilized for student research.

Although the potential of this new technology as a resource of information and communication is exciting, we, in the larger Central community, need to understand the dangers of unacceptable use that similarly exist. Use of technology at Central is a privilege, not a right. Unacceptable use will result in restriction or cancellation of all access privileges and may even result in serious disciplinary or legal action.

Use and application of technology must be consistent with present and future policies, rules and guidelines of the School District of Philadelphia.

**Unacceptable use** may include:

Illegal activity: It is unacceptable to use, promote, or engage in any activities which are deemed criminal under federal, state, or local laws. This includes, but is not limited to copyright laws.

Vandalism: It is unacceptable to alter, harm or destroy the hardware, software, or data of another user or belonging to Central High School, the School District, or its staff, whether at Central or connected to the school or school district's technology from a remote site. This includes, but is not limited to the creation of or spreading of computer viruses.

Unauthorized access: It is unacceptable to use or attempt to access another's account, including the System's Administrators, without authorization.

Offensive or obscene materials: It is unacceptable to send or receive any data which is offensive and/or obscene as defined by Central High School, or the School District of Philadelphia.

Immoral or Unethical Activity – It is improper and unacceptable to engage in any immoral or unethical behavior whether it be defamatory/plagiarism/or harmful to others.

**Private gain:** It is unacceptable to use any facility or data belonging to Central High School or the School District for private or financial gain.

It is important for all Parents to understand that, while Central staff will make their best efforts to supervise use of this technology, it is impossible to guarantee that abuses will not occur. Using the school's facilities and capabilities requires parents and students to be responsible for acceptable use and accountable for violations.

## **Acceptable uses of Electronic Devices**

**Purpose:** The purpose of the acceptable use policy is to ensure that student use of all electronic devices 1) supports Central High School's research and educational goals, 2) does not interfere with the learning process or create a dangerous situation for students or staff, and 3) protects student and staff privacy. This acceptable use policy clearly defines examples of acceptable use as well as the privileges and responsibilities of students to ensure that Central's network and technology is used appropriately. Students will be granted the privilege to use their electronic devices in certain areas of the building detailed below.

**Examples of acceptable use:** Students may use their electronic devices in the **main hallway** and the **cafeteria** during their lunch period, and during the passing of classes. The use of electronic devices must not interfere with the learning process or create a dangerous situation. Cell Phones must be away during fire drills, shelter in place, and lockdowns.

Students **may not** use their electronic devices to make phone calls in any hallway, or use them in classroom halls or stairwells. Cellphones may be used silently in the library for educational purposes only.

This policy does not override existing policies requiring all students 1) to go to an office (ie the main office) and ask for permission to use the phone to contact a parent , 2) to report to the nurse's office in case of sickness and allow the nurse to inform parents, and 3) to follow school protocol for emergency/early dismissal.

**Privacy:** In order to protect the privacy of all staff and students and maintain a safe learning environment, students may not take pictures, videos or audio recordings without the explicit consent of all parties involved. Students listening to music must use ear buds to ensure that those around them cannot hear it.

**Enforcement:** The primary use of electronic devices at CHS is intended for educational activities. They cannot be used for purposes that are illegal, unethical, immoral, or unsafe. Students identifying themselves as members of the CHS community must not tarnish the reputation of CHS, jeopardize the safety, order and discipline, or social cohesion of the community, and must not serve as

a negative influence on the school or on other students. Cyber-bullying on all social media platforms will not be tolerated, either in or outside of school. Consequences for cyberbullying, harassment, or intimidation will be severe. In addition, students who use their devices in a way that violates this policy will be subject to disciplinary action including but not limited to device confiscation by any staff member, restriction from school network and other consequences at the discretion of the school. Any confiscated cell phone that is brought to the Climate and Culture Office will NOT be returned until a parent comes in for a meeting.

## Harassment Policy

Central High School prohibits any harassment including but not limited to: race, religion, sex, gender, national origin, age, disability, sexual orientation, personal appearance and hygiene. This applies in any on-campus or off-campus situation involving any member of the school staff to a student or another staff member and/or when made by any student to another student or staff member. Central is a heterogeneous learning community that takes pride in its diversity. All reports of harassment will be taken seriously and will follow the School District of Philadelphia's code of conduct. After an investigation is completed by the discipline office, consequences will be determined by the Climate Manager and administration.

Every member of the school community is entitled to attend school free from a hostile or abusive environment. **Harassment will not be tolerated.** For the purpose of this policy, harassment shall be defined as the creation of a hostile or abusive environment through words, gestures, actions or electronic communication. As per the School District of Philadelphia's definition, **"harassment does not have to include intent to harm, be directed at a specific target, or involve repeated incidents. A single incident of harassment may implicate more than one protected class. For example, a student may be targeted because of his race and sexual orientation"**. (Policy 248)

Areas of concern include but are not limited to:

1. The use of racial epithets, slurs, or insensitive and/or derogatory language.
2. Sexual slurs, displays of sexually provocative pictures, sexual remarks.
3. Offensive sexual conduct.
4. Hostile, offensive, or derogatory speech or writing.
5. Physical interference with movement or work.
6. Offensive or abusive behavior that interferes with an individual's academic pursuits.
7. Technology used that may include social networks, messaging, email, etc.

Possible consequences of harassment, as outlined in the School District of Philadelphia's code of conduct may include: in-school suspension, out-of-school

suspension, expulsion from Central, transfer to a disciplinary school, and/or expulsion from the School District of Philadelphia.

## **Lockers**

Every student is issued a locker in which to deposit outer clothing, books and personal items. No decorations are permitted on the outside of the locker door. We recommend that you invest in a strong, high quality lock to keep personal items safe. The School District has the right to inspect lockers at any time to protect the health, safety and welfare of the school community. Neither the School District nor Central High School is responsible if items become missing from a student locker. Each student needs an additional lock to put on/take off the gym locker during the physical education period. Students should lock their lockers and not share the combination or the locker with anyone. Students are responsible for all contents within the locker.

## **Trips**

It is the students' responsibility to make arrangements with the teachers to be excused from their classes. They are to notify proper staff the day prior to the trip. Students are also responsible for bringing in a signed note from a parent or a guardian granting permission for the trip. A student who is suspended from school or on academic/attendance ineligibility may not participate in a school trip. Trips are not a right, but a privilege. No private trips are permissible. No student may utilize his/her/their own automobile to go on a trip which is school sponsored.

## **Visitors**

This term includes all who are not employees, volunteers or students at Central High School. Relatives, etc., are not permitted to visit the school without special prior permission from one of the Assistant Principals. Permission must be obtained in advance. No visitor may remain without permission of an administrator. Each visitor is required to go through the scanning system, produce picture ID, and obtain a pass at the security desk and report directly to the main office.

## **Transpasses**

In order to be eligible to receive a SEPTA Key Card, the School District's Department of Transportation determines criteria guidelines. During the 2022-2023 school year, students who live more than 1 ½ miles away from the school will receive a free transpass. The day for distribution is Friday. Tokens and transpasses are not available for sale.

## **Daily Bulletin**

Students are urged to pay close attention to all daily bulletin announcements pertaining to events and opportunities occurring inside and outside of the school building. The daily bulletin is also "posted" each day on our website.

Many Central students win highly competitive and financially generous awards as a result of paying attention and entering these competitions. Everything is announced or posted. Please pay attention.

### **Clubs and Organizations**

All clubs at Central are open to all students. Meeting announcements are placed in the daily bulletin and on notices in the hallways. Interested students should attend the first meeting of a given club. Students can work through the Student Association to see the current list of established clubs or to create new clubs. A complete vocal and instrumental music program is available through the Music Department.

### **Athletics**

The Athletic Department at Central offers a full program including Varsity and Junior Varsity teams for male and female students. Complete interscholastic and intramural extra-curricular athletic programs are available for all students through the Physical Education Office. Announcements of organizational meetings and tryouts are in the daily bulletin and on signs in the hallways. Interested students should speak to the coaches and attend the first meeting.

### **Lost Textbooks and Instructional Materials**

The student is responsible for any school property that has been distributed throughout the school year. The student must reimburse the school for the cash value of the item if it is lost or damaged.

### **Health Room Policy**

The school nurses are responsible for maintaining the health of the students at Central HS through developing accommodations for, and supporting students with chronic and acute health problems; conducting health screenings on each student, ensuring that each student is under the care of a primary care provider and dentist, and caring for students who develop an illness or sustain an injury during school hours.

Communication and coordination with parents of students with chronic or acute health problems is key to successfully caring for your child. Provision of Health forms are the first line of communication and keeps us well informed about your child's health. We are always available by phone or email. We look forward to working with you to keep your child healthy, happy and in school!

Pennsylvania law requires that students attending school in the state be immunized and receive periodic medical examinations. Payment for these is the responsibility of the parent/guardian. Immunizations are required for school attendance.

In order to accomplish all of our goals, the school nurses will adhere to the following schedule:

\*\*\*The school nurse will respond to emergencies at any time as they occur.

- ❖ **8am-8:30am:** Issuance of elevator passes and communicating accommodations to necessary teachers and staff for students who arrive at school with a recent orthopedic injury.
- ❖ **8:30am-11am:** Health Screenings, Development of 504 Service agreements, Management of Homebound and Case Management
- ❖ **11am-12pm:** Nursing care of students who become ill or sustain minor injuries during school hours.
- ❖ **12pm-1pm:** Lunch and Documentation
- ❖ **1pm-2pm :** Nursing care of students who become ill or sustain minor injuries during school hours.
- ❖ **2pm-3:04pm:** Case management, Development of 504 Service Agreements, Management of Homebound, and Documentation

\*Students must have a hall pass signed by their teacher to see the school nurse.

### **Policies:**

1. Do not send your child to school to be evaluated for acute illness or injury. If your child is sick or injured before school, keep them home until they feel better and consult their primary care provider.
2. Students must remain home for 24 hours after experiencing fever vomiting.
3. Elevator passes and gym excuse notes are issued upon receipt of a physician note.
4. If your child has been ill or injured, to the extent that they require a physician's care, they will need clearance from that physician to return to school.
5. Students who are sick or injured at school, must be picked up by a parent, or parent designee as indicated on the emergency contact form (EH-4). Please add people to this form who are available and physically able to pick up your child during the school day. Any person picking up a student must show ID.

### **Homebound Instruction**

The Homebound Instructional Program is planned to meet the needs of pupils who, because of temporary or permanent medical conditions, are unable to attend regular school. Application may be made for pupils who will be absent for four weeks or longer. Please call the school nurse to request the required forms. A Physician's Certification Form, including a complete diagnosis signed by the

physician, must be returned to the nurse and approved by the School District physician before Homebound Instruction can begin.

## **CENTRAL HIGH SCHOOL HOME & SCHOOL ASSOCIATION**

All parents and staff should join the Central High School Home & School Association. This organization works diligently and effectively for every student in the school. The benefits to be derived from membership are innumerable. Board/Slate as of June 2021 is as follows:

- **Leslie Medley** - President
- **Lynne Hopper** - Vice President 1
- **Ritta Robinson** - Vice President 2
- **Ester Roche Curet** - Secretary
- **Nina Liou** - Treasurer
- **Robin Dominick** - Fundraising chair
- **Maria Holahan** - Hospitality chair
- **Open board position** - Communication chair
- **Open board position** - Campus Environment chair

### **Meetings - Home & School Association**

- Wednesday October 12, 2022
- Wednesday November 9, 2022
- Wednesday December 7, 2022
- Wednesday January 11, 2023
- Wednesday February 8, 2023
- Wednesday March 8, 2023
- Wednesday April 12, 2023
- Wednesday May 10, 2023

General membership meetings will begin at 6:30 P.M.

Back to School Night: September 2022 during Back to School Night parents are invited to come to school and follow their children's rosters. Periods will be fifteen minutes long for each teacher to discuss curricular expectations, marking system, homework policies, rules and regulations, etc. Back to School Night affords parents an opportunity to determine what will be taught, how it will be taught, and how they can assist in maximizing achievement. It also fulfills a portion of the ESSA/Title I School-Parent Compact requirements. More information can be obtained on the Home and School link on Central's Website at [centralhs.philasd.org](http://centralhs.philasd.org).

## **COMMUNICATION**

**It is mandatory that all parents register at [signup.philasd.org](http://signup.philasd.org) for District**



### **announcements and updates.**

No phone messages will be given to any student regardless of the emergency. Please also be aware that the school has its own “Homepage” on the internet. The address is “[centralhs.philasd.org](http://centralhs.philasd.org)” Please “access” it on a regular basis, as we will utilize it as our main means of communication with the home.

### **Parents are an integral part of the instructional process of the Philadelphia School District.**

- Parents want the best for their children
- Parents are primary stakeholders in the education of their children
- Parents can contribute meaningfully to the learning process by:
  - Encouraging daily attendance and punctuality
  - Monitoring homework
  - Fostering positive attitudes about school
  - Creating and supporting proper study habits, time, and space for children
  - Understanding that school is the priority during a child’s four years at Central
  - Assisting in helping the student to understand the importance of the Keystone Assessment, PSAT, SAT, AP, IB, and other standardized assessments.
  - Communicating with the school if questions exist.

### **The administration and faculty of Central High School encourage and welcome parental involvement in all aspects of the school.**

- Parents should frequently check on the Infinite Campus’s Parent Portal, interim-reports, report cards and periodically “touch base” with the teacher in order to become involved in all aspects of the educational program.
- Parents should know what courses their child is taking, who the teachers are, and how well their child is doing.
- Parents should attend Back-to-School-Night as well as Central’s 3 parent-teacher sessions.
- Parents should communicate on a regular basis with all teachers.
- Because your child is of high school age, you are not finished. Maximizing any child’s positive accomplishments means that parents must care, be involved, and allow their children the time and space to learn.
- We encourage your participation in The Home & School Association and other venues, which are integral parts of the decision-making process. Participation, involvement and knowledge are all keys to helping young people to do their best.

### **Pick-Up and Drop-off**

Parents who drive their children to school **must** drop off and pick up their child on Ogontz Avenue near the Widener Driveway (at light) near the gym

entrance and **NOT** enter the parking lot. When parents enter the parking lot before and after school it hinders traffic flow for all drivers. Do **NOT** block the driveway. Parents with students who are in wheelchairs or are on crutches can enter the parking lot to drop students off for easy access to our school. Parents also should not park in the bus zone in front of the building at the end of the school day.

### **Parent Visitation**

You should plan to attend all parent-teacher conferences. It is important that you come to school to get to know the staff and Central's programs and opportunities. It is equally important to come when a student progresses well. Too often, parents limit contact to corrective action; positive comments passed on to you about your child are valuable and welcome.

### **Student Adjustment/Academic Difficulty**

If you believe that your child may be having difficulty in school, please talk to your child first. You can also reach out to your child's teachers for information pertaining to any academic difficulties. Your child's counselor is another resource.

The following are steps you should take in remediating academic difficulty: - Make arrangements to speak with the teacher via phone or email. - Send a note to the teacher requesting a conference. E-Mail addresses are posted on the school website. Parents and teachers are encouraged to communicate electronically. If a difficulty emerges, contact the School Based Teacher Leader (SBTL) or/and an Assistant Principal.

- Include home and work numbers and hours when you can be reached.
- Establish a place and time for study.
- Encourage your child to obtain a telephone number from a student in each class. Contact can then be made when work is missed or when there is need for clarification.
- Follow up by calling the teacher or counselor in order to monitor progress. You may consult the counselor for assistance at any point in the process.
- Call the Home & School Grade Representative at any point in the process.
- Make sure you attend all report card conferences.
- Make sure that your child is in school every day, on time, ready to work.

### **Emergency Contact Information**

It is important to fill in the "Emergency Contact" form each year. It is crucial that the school has accurate information from parents and guardians for both home and work as well as one additional person to contact if necessary.

### **Disclaimer**

We consider this handbook to be an ever-evolving source of information.

We realize that it is not comprehensive. Call us with additional questions or missing items so that they may be added next year. We hope that you have found the Central Parent Handbook helpful. Good luck.

**Ms. Katharine Davis, President**  
**Ms. Theresa Harrington, Assistant Principal**  
**Dr. Tracy Scott, Assistant Principal**  
**Mr. James Brooks, Assistant Principal**  
**Ms. Aviva Snyder, Assistant Principal**

## **2022-2023 PARENT POLICIES**



***Central High School  
School-Parent Compact  
School Year 2022-2023  
Revision Date: 4/27/2022***

*Dear Parent/Guardian,*

**JOINTLY DEVELOPED**

*The parents, students, and staff of Central High School partnered together to develop this school-parent compact for achievement. Teachers suggested home learning strategies, parents added input about the types of support they needed, and students told us what would help them learn. Parents are encouraged to attend annual revision meetings held in the Spring each year to review the*

***compact and make suggestions based on student needs and school improvement goals. Parents are also encouraged to participate in the School Family Engagement survey that is also used as a tool to collect parent feedback regarding the current Title I programs, policies and family engagement.***

*To understand how working together can benefit your child, it is first important to understand the district's and school's goals for student academic achievement.*

***[The Board of Education's updated Goals and Guardrails are available on the School District Website at www.philasd.org.](http://www.philasd.org)***

### ***Central High School GOALS***

***Climate- At least 60% of students will attend school 95% of days or more.***

***Math - At least 27% of students will score Proficient or Advanced on the Algebra I Keystones exams***

***College & Career Readiness- At least 75% of 9th grade students will earn a minimum of 5 quality credits (four core plus one more) with As or Bs.***

***Science - At least 24% of students will score at Proficient or Advanced on the Biology Keystone exam.***

***College & Career Readiness- At least 95% of 12th grade students will be on track for graduation.***

*To help your child meet the district and school goals, the school, you, and your child will work together:*

### **SCHOOL/TEACHER RESPONSIBILITIES:**

*Central High School will:*

*Provide parents with frequent reports on their children's progress.*

*Parents can also contact teachers via note or letter if they are unable to attend report card conferences.*

*Provide parents reasonable access to staff. Parents will have access to staff via email, phone calls and personal appointment conferences and our school website.*

*Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities, as follows:*

*Parents can volunteer, with proper clearances, for the numerous events that are held during the school day such as field trips, special programs and workshops and for*

evening events such as music programs, sports events and plays. Parents can contact the school to learn the clearances they need to have in order to volunteer. Parents are also encouraged to chaperone class outings at all times as long as they have the proper clearances.

### **PARENT RESPONSIBILITIES:**

*We, as parents, will:*

- *Monitor attendance.*
- *Make sure that homework is completed.*
- *Monitor the screen time of my child, i.e. phone, computer, TV.*
- *Monitor the mental and physical wellness of my child.*
- *Volunteer in my child's school.*
- *Stay engaged with my child's academic progress through the Parent Portal.*
- *Participate, as appropriate, in decisions relating to my child's education.*
- *Promote positive use of my child's extracurricular time.*
- *Promote positive use of my child's computer and social media use.*
- *Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child, by mail or email and responding, as appropriate.*
- *Ensure my child and I are informed and follow the School District's code of Conduct and the Central Student Parent Handbook.*

### **STUDENT RESPONSIBILITIES:**

*We, as students, will share the responsibility to improve our academic achievement and achieve the State's high standards. Specifically, we will:*

- *Do my homework every day and ask for help when I need it.*
- *Seek subject area tutoring from teachers and peers.*
- *Check my grades periodically on Infinite Campus Student Portal and explain to my parents how to use Infinite Campus Parent Portal, and ask for support from my teachers.*
- *Come to school every day on time so I don't miss valuable instructional time.*
- *Monitor and limit my absences and lateness, as well as class cuts.*
- *Reach out to my parents, a teacher or a counselor when I am feeling depressed or overwhelmed.*
- *Monitor or manage distractions in my life such as social media, texting and phone calls.*
- *Follow and familiarize myself with the District Student Code of Conduct and the Central Student Handbook.*
- *Ensure my parents are informed and receive in a timely manner information about my classes grades, school notices and information received by me*

*from my school.*

- *Participate and complete the yearly 30 hours of community service.*

### **COMMUNICATION ABOUT STUDENT LEARNING:**

*Central High School is committed to frequent two-way communication with families about children's learning. Some of the ways you can expect us to reach you are:*

- *Phone Calls and Robocalls*
- *Emails*
- *Infinite Campus Parent Portal*
- *Central website*
- *Social Media*
- *Google Classroom*
- *Teacher websites*
- *Google Meet or other virtual platform, if needed*

### **ACTIVITIES TO BUILD PARTNERSHIPS:**

*Central High School offers ongoing events and programs, both in-person and virtually, to build partnerships with families.*

- *Workshops and professional development sessions*
- *Parent Conferences*
- *Back to School Night*
- *International Day*
- *Career Day*
- *Athletic and Extracurricular Activities*
- *Music and Theatre programs and productions*
- *Staff interviewing process (See CHS Administration for details)*
- *Incorporate virtual opportunities wherever possible*
- *9th Grade Parent Orientation*



***Central High School***  
**Parent and Family Engagement Policy**  
***School Year 2022-2023***  
***Revision Date: 04/27/2022***

In support of strengthening student academic achievement, Central High School receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

**Central High School agrees to implement the following requirements as outlined by Section 1116:**

Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).

-Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.

-Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents



understand.

- If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child's learning
- (B) Parents are encouraged to be actively involved in their child's education at school
- (C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA

### **Section A: JOINTLY DEVELOPED**

Central High School will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

*Involve parents throughout the year in the planning, review and improvement of the school's parental involvement policy. Our Annual Spring Meeting with Parents was held on April 27, 2022 via Zoom.*

*Involve parents throughout the year in the development of any school wide program plan.*

*Solicit input from parents in the development of parent workshops.*

*Provide transition opportunities and orientations for Freshman and their parents.*

### **Section B: ANNUAL TITLE I MEETING**

Central High School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to

attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

*Parents will be notified by website, phone calls, social media and/or emails regarding the date of the Annual Title I meeting. **This year we anticipate holding our Annual Title I parent meeting in September of 2022.** At meeting, the principal or their designee will make a presentation that includes information about the state's academic standards and assessments, school's Title I program, use of Title I funds including the 1% parent set aside, parent Rights to Know and other parent requirements, the school parent and family engagement policy and school parent compact, working with educators and information about the school's curriculum.*

### **Section C: COMMUNICATIONS**

Central High School will take the following actions to provide parents of participating children with (1) Timely information about the Title I programs, (2) Flexible number of meetings, such as meetings in the morning or evening, (3) transportation, child care or home visits, as such services relate to parent and family engagement and may use Title I funds and (4) Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

*Monthly Home and School Meetings- **President Katharine Davis or a designee will attend all monthly Home and School meetings to provide updates on school activities and programs, school data, budget and expenditures and other vital information.***

*Workshops may be accessible to parents at various times in the day. We will learn from parents the types of workshops they would like to have and deliver these workshops at a time convenient to most parents. Report card conferences are held both during daytime and evening hours (in the fall) to allow for maximum parent participation.*

*Communication will be via email, social media, phone calls, and/or on the Central Highschool website. School updates will be sent out to parents in various forms for emergencies or need to know cases. Communication will be sent out in various languages, when available, that is accessible to all parents.*

*We have access to BCAs (Bilingual Counseling Assistants) who support communication with parents in other languages when necessary We can also utilize*

*the District's Family and Community Engagement office to provide workshops and other valuable resources for parents.*

***This policy will be placed on the Central High School website under the Parent Section and in the Student Handbook by September 2022.***

#### **Section D: SCHOOL-PARENT COMPACT**

Central High School will take the following actions to jointly develop with parents of participating children a school-parent compact that will outline how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

***Our Annual Spring Meeting with Parents was scheduled to be held on April 27, 2022. Parents were given the opportunity to make changes and give input into the Parent Compact and Parent Engagement Policy. We also, remind parents and staff during the school year about the Compact:***

*Quarterly professional development opportunities in person or virtually, if needed.*

*Open Forum Discussions with the principal during Home and School Meetings*  
***Parent Teacher Conferences: November 22-23, 2022 (evening conference on Nov. 22), February 2-3, 2023 and March 30-31, 2023.***

#### **Section E: RESERVATION OF FUNDS**

If applicable, Central High School will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

***Parent participation at our annual Winter meeting, held this year on February 16, 2022 where we solicited feedback on the following:***  
***suggestions from parents on spending Title I parent involvement funds***  
***suggestions from parents regarding programs and concerns that should be addressed and implemented during the 22-23 school year review suggestions given by parents at last year's annual Winter meeting and how we implemented those suggestions were addressed in last year's budget***

#### **Section F: COORDINATION OF SERVICES**

Central High School will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in

more fully participating in the education of their children by:

*CHS Home and School meetings 2nd Wednesday of each month  
Parent-Teacher conferences (November 22-23, 2022, February 2-3, 2023, March  
30-31, 2023)*

*CORA - Counselor referral needed*

*Family Practice and Counseling Network – Health Resource Room Referral (Rm.  
10)*

*Associated Alumni of Central High School*

## **Section G: BUILDING CAPACITY OF PARENTS**

Central High School will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

- Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards; and
- Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement.
- Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
  - The challenging State's academic standards
  - The State and local academic assessments including alternate assessments
    - The requirements of Title I, Part A
    - How to monitor their child's progress
  - How to work with educators to improve the achievement of their child

*Parents will have access to teachers' syllabi on Infinite Campus.*

*Parent-Teacher meetings are held by appointment regarding student academic progress.*

*The school will host parent trainings throughout the school year on various subjects related to helping parents support student learning at home, i.e. Literacy, Math, Technology, FAFSA, College Prep and SAT prep.*

*Topics a) through e) above are covered during our presentation to parents as part of our Annual Title I Parent Meeting held in the fall of each year at Back to School Night as well as during monthly Home and School meetings.*

## **Section H: BUILDING CAPACITY OF SCHOOL STAFF**

Central High School will provide training to educate teachers, specialized

instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

*Monthly parent-selected professional development opportunities and inclusion in school wide professional development with teachers and staff when able. On-going workshops are held for teachers and staff on the engagement of parents as partners. Additionally, staff will be trained in effective parent communication, engagement and cultural awareness during school district professional development throughout the year. At a district professional development day during the Fall or Winter, staff will be trained in working with parents as equal partners and will review results of school level parent survey data.*

Central High School will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

*Email (translated versions when possible)  
Phone call  
Conference (in person or virtually, if needed)*

**Principal's Signature**  
***Katharine S. Davis***  
**Date Signed**  
**6/10/2022**

## THE SCHOOL SONG

### “CENTRAL HIGH”

Let others sing of college days Their Alma Mater true,  
But when we raise our voices  
Tis only, High, for you.  
We'll ne'er forget those days gone  
by Those glorious days of old,  
When oft we sang the praises  
Of the Crimson and the Gold.

### CHORUS

Dear High, dear Central  
High, Thy mem'ries never  
die,  
Thy honor we'll cherish  
And laud it to the sky.  
On ball-field or in life,  
In peace or deadly strife,  
For thee we all will labor,  
For thee, oh! dear old High.

And when at last we leave  
behind Thy shelt' ring portals  
wide,  
Thy mem'ries still we'll  
cherish What e'er may us  
betide.

And when we congregate again, With  
tuneful voice and strong, With joyful  
hearts once more we'll sing That  
same old glorious song. --- Chorus

## THE SCHOOL DISTRICT OF PHILADELPHIA

TONY B. WATLINGTON  
Superintendent

*Dr. Ted Domer*  
Assistant Superintendent of Learning Network 1

*Ms. Katharine Davis*  
President, Central High School

\* \* \* \* \*

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